



COUNCIL AGENDA

Monday, May 16, 2022 - 7:00 pm
Waynesville Municipal Building

- I. Roll Call
- II. Pledge of Allegiance
- III. Mayor (for purposes of acknowledgments)
- IV. Disposition of Minutes of Previous Meetings
Council, May 2, 2022 at 7:00 p.m.
- V. Public Recognition/Visitor's Comments (A five minute per person time limit will be allowed for each speaker unless more time is requested and approved by a majority of the council)
- VI. Old Business
- VII. Reports
 - Standing Council Committees
 - a) Finance Committee
 - b) Public Works Committee
 - c) Special Committees
 - Village Manager's Report
 - Police Report
 - Finance Director's Report
 - Law Directors Report
- VIII. New Business:

Legislation:

Reading of Ordinances and Resolutions:

First Reading of Ordinances and Resolutions:

Second Reading of Ordinances and Resolutions:

ORDINANCE NO. 2022-021

AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING TRASH RATES TO BE EFFECTIVE JUNE 17, 2022

Tabled:

None

IX. Executive Session

X. Adjournment

Next Regular Council Meeting:

June 6, 2022 at 7:00 pm

Upcoming Meetings and Events:

Public Works, June 6, 2022 @ 6:00 p.m.

Finance Meeting, May 19, 2022 @ 5:00 p.m.

BZA Hearing, May 25 @ 5:30 p.m.

DRAFT

**Village of Waynesville
Council Meeting Minutes
May 2, 2022 at 7:00 pm**

Present: Mayor Earl Isaacs
Mr. Brian Blankenship
Mr. Chris Colvin
Ms. Joette Dedden
Mr. Troy Lauffer
Mrs. Connie Miller
Absent: Mr. Zack Gallagher

Village Staff Present: Jeff Forbes, Law Director; Gary Copeland, Village Manager and Safety Director; Jamie Morley, Clerk of Council

CLERK'S NOTE- This is a summary of the Village Council Meeting held on Monday, May 2, 2022.

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Mayor Isaacs called the meeting to order at 7:00 p.m.

Roll Call – 6 present

Mr. Colvin made a motion to excuse Mr. Gallagher and Mr. Blankenship seconded the motion.

Motion – Colvin
Second – Blankenship

Roll Call – 6 yeas

Mayor Acknowledgements

Looking for volunteers to meet on May 14th to help clean up and beautify Veteran's Park.

Disposition of Previous Minutes

Mrs. Miller made a motion to approve the minutes for the Council meeting on April 18th, 2022 as written and Mr. Colvin seconded the motion.

Motion – Miller
Second – Colvin

Roll Call – 6 yeas

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Public Recognition/Visitor's Comments

None

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Old Business

None

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Reports

Finance

The Finance Committee will meet Thursday, May 19, 2022 at 5:00 p.m. in the small conference room at the Government Center. The public is welcome to join.

Public Works Report

Public Works met this evening and reviewed action items. It was discussed to tour the Public Works facilities during the next regularly scheduled Public Works meeting on June 6, 2022 at 6:00 p.m.

Special Committee Reports

None

Village Manager Report

- The storage units to hold materials are just about finished. Thank you to Joel Lehmkuhl of Fed Excavating for the use of his front loader to help stack and move the blocks. Materials have been ordered to fill the bins.
- The Village joined ODOT's cooperative bid price in order to receive the state bid price for micro-surfacing. An ordinance on tonight's agenda to have the winner of the state bid to do Wilkerson from Main Street to the LeMay property, S. Main from Wilkerson to Route 73, Marvin's Lane from Miami to Mill Street, and Ellis Dr. This is the same company that did Ellis Drive about 15 years ago. The total for the bid is \$42,891 about a quarter of the cost for a mill and fill. Asking for the ordinance to be passed as an emergency to get put on the list as soon as possible.
- Mayor Isaacs provided information on a grant from Congressman Chabot's office. I submitted the application the next day for a stoplight at Route 42 and North Street.

Furthermore, Mayor Isaacs spoke with Congressman Chabot about the grant, and Chabot's aid confirmed Waynesville was the first to turn in the grant application. Hoping to receive supplemental funding for the project.

- Choice One has begun preparing the engineering plans for Franklin Road and Third Street OPWC grants. Plan to get Mr. Edward's signature for the cooperative agreement between the Village and Wayne Township for the grant applications. This will help increase the points to receive the grant.
- Received the bid price for salt from the cooperative buying agreement with Warren County Engineer's Office.
- Kyle Rackett from Springboro National Honor Society helped clean up Veteran's Park to get community hours.

Police Report

- April dispatched calls for service and Mayor's Court end of month report will be provided at the next meeting.
- The code enforcement report has been attached for review.
- DEA Drug Take-Back Day is this Saturday at the Government Center.
- Lt Bledsoe attended Phase II of the OPOTA STEP program.
- Provided a flyer for the police memorial at Warren County on May 12.
- Attending Annual Chief's Conference in Columbus next Sunday, Monday, and Tuesday.

Law Report

None

New Business

None

Legislation

First Reading of Ordinances and Resolutions

Ordinance No. 2022-020

Authorizing the Village Manager to Enter into a Contract with Strawser Construction, Inc. in an Amount Not to Exceed \$42,891 for Micro Surfacing of Certain Village Streets and Declaring an Emergency

Mr. Colvin made a motion to waive the two-reading rule for Ordinance 2022-020 and Mrs. Miller seconded the motion.

Motion – Colvin
Second – Miller

Roll Call – 6 yeas

Mr. Blankenship made a motion to adopt Ordinance 2022-020 as an emergency and Mr. Lauffer seconded the motion.

Motion – Blankenship
Second – Lauffer

Roll Call – 6 yeas

Ordinance No. 2022-021

Amending the Schedule of Fees and Charges for the Village of Waynesville Regarding Trash Rates to be Effective June 17, 2022

Mrs. Miller made a motion to have the first-reading rule for Ordinance 2022-021 and Mr. Blankenship seconded the motion.

Motion – Miller
Second – Blankenship

Mr. Colvin asked if the Village had to enter into a three-year agreement with Rumpke for every renewal or if there was an option for a shorter time period. Chief Copeland stated he had Rumpke quote a year contract and it was significantly more per household with only a one-year agreement.

Mr. Lauffer asked if the price charged for each household for trash services could be adjusted next year. Mr. Forbes stated that the Schedule of Fees can be adjusted by Council at any time.

Roll Call – 6 yeas

Second Reading of Ordinances and Resolutions

Ordinance No. 2022-018

Authorizing the Village Manager to Enter into a Contract with E.H. Wachs for the Purchase of One Single Turner Valve Maintenance Trailer

Ms. Dedden stated that the price on the ordinance does not include the shipping and handling. Mr. Forbes stated that this will need to be amended when Council adopts the ordinance.

Mr. Colvin asked if this machine was any different from the Incline valve exerciser that was discussed at the last Public Works meeting. Chief Copeland stated that it was pretty much the same, but Wachs has local vendors to service the equipment. Mr. Colvin also asked if the equipment could be used to update and enter data into the Village's GIS map. Chief was not sure if they were compatible but will research this.

Mr. Colvin made a motion to amend the ordinance in section 2 to include the shipping price to be \$73,195.00 and was seconded by Mrs. Miller.

Motion – Colvin
Second – Miller

Roll Call – 6 yeas

Mr. Colvin made a motion to adopt Ordinance 2022-018 and Mrs. Miller seconded the motion.

Motion – Colvin
Second – Miller

Roll Call – 6 yeas

Tabled Ordinances and Resolutions

None

Executive Session

None

Mr. Blankenship stated that he will be on vacation for the next Council meeting and asked to be excused.

All were in favor to adjourn at 7:35 p.m.

Date: _____

Jamie Morley, Clerk of Council

ORDINANCE 2022-021

AMENDING THE SCHEDULE OF FEES AND CHARGES FOR THE VILLAGE OF WAYNESVILLE REGARDING TRASH RATES TO BE EFFECTIVE JUNE 17, 2022

WHEREAS, the Village of Waynesville has previously adopted a schedule of fees and charges, as adopted by reference in Section 36.05 of the Codified Ordinances; and

WHEREAS, it is now the intention of Village Council to amend the fee schedule as it relates to fees for trash removal.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, _____ members elected thereto concurring:

Section 1. That the current Schedule for Fees and Charges for the Village of Waynesville shall be amended as set forth in the schedule specifically as attached hereto as Exhibit "A" and incorporated herein by reference.

Section 2. That this Fee Schedule shall be available for public inspection in the office of the Village Clerk.

Section 3. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this _____ day of _____, 2022.

Attest: _____
Clerk of Council

Mayor



2022 SCHEDULE OF FEES AND CHARGES

The following fees are established by ordinance and may be amended at any time by the Waynesville Village Council.

ALL THIRD-PARTY EXPENSES WILL BE PAID BY PROPERTY OWNER

RESPONSIBILITY OF PERMIT HOLDER

The acceptance of a permit shall bind the permit holder to the faithful observance of all lawful requirements pertaining to the installation for which the permit has been issued. It shall bind such permit holder to the regulations adopted by the Village of Waynesville. Said permit holder shall comply with all orders by any officer of the Village of Waynesville with respect to any law or ordinance, or matter pertaining to said regulations. Failure to so comply shall be justification for revocation of the permit(s) and/or certificate(s) issued.

GENERAL REGULATIONS GOVERNING FEES

- A. Commencing Work Prior to Issuance of Permit: Where a permit is required for a particular type of work, and such type of work is commenced on a project prior to receipt of a permit, the Community Development Director, or designee, shall take the necessary steps to determine whether work performed requiring inspection prior to date of permit and inspection conforms to the Village of Waynesville's Codified Ordinances. The fee for making such necessary investigations prior to issuance of such permit shall be equal to the fee for the permit and shall be in addition thereto, but in no event shall the fee for investigation prior to issuance of permit exceed \$750.00. The payment of the aforesaid fees shall not relieve any person from fully complying with the requirements of the Village of Waynesville's Codified Ordinances in the execution of the work nor from any penalty prescribed in said Codified Ordinances. Payment of the investigation fee provided by this section does not preclude prosecution pursuant to the appropriate section of the Village of Waynesville's Codified Ordinances.
- B. Reinstatement/Revocation of Permits or Certificates: When any permit or certificate is revoked because of the violation of any of the provisions of the Village of Waynesville's Codified Ordinances, the fee for reinstating such revocation shall be 50% of the fee for the original permit or certificate, but in no way shall exceed \$750.00.
- C. Changes and Additions to Plans and Specifications: Nothing in the Code shall prohibit the filing of changes and/or additions to plans and specifications at any time before the completion of work for which a permit has been issued, provided such changes and/or additions are in compliance with the Code. Such changes and/or additions after approval shall be made a part of the plans and specifications and filed as such. An additional permit shall be obtained for each such change and/or addition. If the change involves an increase in the square footage, the fee shall be based on additional square footage. If the change involves no increase in square footage, no additional fee shall be charged. No refund shall be made in the event such changes involve a decrease in

- square footage.
- D. Expiration and Renewal of Permits: Upon expiration of a permit, in accordance with the Code's requirements, no work on the project shall be permitted until the permit is renewed. The permit fee shall be charged based on percentage of the unfinished work, as determined by Village of Waynesville.
- E. Refunds:
1. Permits: In the event that the holder of a permit decides to abandon performance of the work authorized by the permit and if no work has commenced, the holder may return the permit to the Village of Waynesville prior to the date of its expiration and receive a refund of a portion of the fee charged. The refund shall be half of that portion of the fee charged for the permit. No refund shall be made for any permit after the date of its expiration.
 2. Certificate of Occupancy: Fee for Certificates of Occupancy is not refundable.
- F. Fees Additive: Unless otherwise specifically noted, the fees prescribed herein shall be additive and separate fees shall be paid for each of the items listed as applicable.

SCHEDULE A

Miscellaneous Fees:

1. Copying/duplicating fee:
 - \$.15 per 8-1/2" x 11" black and white copies
 - \$.20 per 8-1/2" x 11" color copies
 - \$.25 per 8-1/2" x 14" black and white or color copies
 - \$.30 per 11" x 17" black and white or color copies
 - \$15.00 per page for maps
 - \$4.00 for copy of police reports or accident reports (for first 3 pages)
 - \$1.00 for each additional page
 - \$15.00 for audio tape copies
 - \$15.00 for videotape copies
 - \$5.00 for cd-rom

2. Curb, Gutter, Sidewalk, Drive Approach Permit:

<u>Work in Lineal Feet:</u>	<u>Sidewalk</u>	<u>Curb/Gutter</u>	<u>Drive Approach</u>
50 feet or less	\$25.00	\$25.00	\$25.00
Add'l. 50' units	+ \$10.00/unit	+ \$10.00/unit	+ \$10.00/unit

**Residential Sidewalk Permit includes one driveway not less than 18 feet or more than 26 feet in width. Add \$20.00 for each additional driveway of 26 feet or less in width.

**Commercial Sidewalk Permit includes one driveway not less than 18 feet or more than 35 feet in width. Add \$25.00 for each additional driveway of 35 feet or less in width.

3. Fingerprinting: \$20.00

4. Garage Sale Permit: \$5.00 (good for 3 consecutive days)
5. Returned Check Charge: \$30.00
6. Soliciting (Door to Door Sales): \$75.00 application fee
7. Horse Drawn Taxi: \$50.00
8. Developers Handbook: \$30.00
9. Charter copy: \$5.00
10. Codified Ordinances copy: \$75.00
11. Notary Service Fee: \$1.50, per Ohio Revised Code § 147.08 B
12. Background Investigations: \$20.00
13. Police Special Event/Off Duty Service Fee: \$60.00 per hour reimbursement fee
14. Street Department Special Event/Off Duty Service Fee: \$50 per hour reimbursement fee

Relative to work and installations within the Street Right of Way:

1. Franchise Permit Fee - As per franchise agreement.
2. General Permit Fee - 3% of annual Gross Revenues
3. Special Permit - \$1.50 per linear foot of right of way used or occupied, to be paid annually by January 31.
4. Street Opening - \$50.00 per opening
5. Daily Work Fee - \$25.00 per day plus \$0.10 per linear foot of right of way in which construction, maintenance or other activities takes place.

SCHEDULE B

The following fees are required to be paid to the Village of Waynesville for the application indicated herein. All fees must be paid prior to the issuance of a permit. These fees are established by ordinance and may be amended at any time by the Village Council. When construction has begun or a use has been initiated prior to the issuance of the permit, the standard fee shall be doubled as a penalty for non-compliance with the Village of Waynesville Codified Ordinances.

Planning & Zoning Fees (per occupied unit):

1. Certificate of Zoning Compliance (Includes attached decks, porches and garages.):
 - A. \$.10 per square foot to be placed in the following funds:
 - 40% Storm Sewer
 - 30% Administrative Fees
 - 20% Parks and Rec
 - 10% Sidewalk
2. Temporary Zoning Certificate: \$75.00 (For the temporary use of land, maximum of 30 days, such as construction trailers, temporary storage trailer/P.O.D.S unit, etc.)
3. Site Plan Review (Commercial/Industrial): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
4. Zoning Map Amendment (Rezoning):
 - A. First acre or portion thereof: \$500.00
 - B. Each additional acre or portion thereof: \$25.00
5. Planned District:
 - A. Conceptual Plan: \$250.00, plus \$25.00 per acre or fraction thereof.
 - B. Preliminary Development Plan:
 - a. 0-100 acres: \$550.00
 - b. 101-500 acres: \$800.00
 - c. 501 acres and over: \$1,250.00, plus \$25.00 per acre or fraction thereof.
 - C. Final Development Plan:
 - a. 0-100 acres: \$800.00
 - b. 101-500 acres: \$1,250.00
 - c. 501 acres and over: \$1,500.00, plus \$15.00 per acre or fraction thereof.
6. Fence Permit: \$50.00
7. Sign Permit:
 - A. Wall Sign: \$20.00 up to and including 25 square feet, plus \$1.50 per square foot for each additional square foot.
 - B. Freestanding Sign: \$20.00 up to and including 15 square feet, plus \$1.50 per square foot for each additional square foot.
 - C. Projecting Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.
 - D. Window Sign: \$20.00 up to and including 12 square feet, plus \$1.50 per square foot for each additional square foot.
 - E. Temporary Sign: \$25.00 for a display period, per Chapter 153 of Village of Waynesville Codified Ordinances.
 - F. Church/Institutional Signs: \$20.00 up to and including 20 square feet, plus \$1.50

- per square foot for each additional square foot.
- G. Gasoline Service Station Price Sign: \$20.00 up to 20 square feet, plus \$1.50 per square foot for each additional square foot.
8. Accessory Structure Permit (Structures not attached to house.):
- A. Deck and Porches:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 501-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
 - B. Detached Garage, Workshop, Shed or Storage Facility:
 - 0-300 sq. ft.: \$100.00
 - 301-500 sq. ft.: \$125.00
 - 500-1,000 sq. ft.: \$150.00
 - 1,001 sq. ft. and over: \$175.00
 - C. Gazebo: \$80.00
 - D. Masonry Fireplace: \$80.00
 - E. Move Existing Structure:
 - 1. Accessory Structures: No Fee
 - 2. Principal Structures: See Certificate of Zoning Compliance Charges
 - F. Patio Cover or Carport: \$50.00 (not enclosed)
 - G. Retaining Wall: \$80.00
 - H. Swimming Pool: \$100.00
9. Demolition Permit: \$100.00
10. Conditional Use Permit Application: \$ 250.00
11. Variance Request Application: \$ 250.00
12. Certificate of Appropriateness:
- A. Repair with same materials: \$15.00
 - B. Substitution of materials: \$35.00
 - C. New Construction: \$35.00
 - D. Signs: \$15.00
13. Occupancy Permit: \$35.00
14. Re-Occupancy Permit: \$35.00
15. Park Fee: \$500.00
16. Third Party Review: Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.

17. Flood Plain Elevation Certification Permit: \$100.00
18. Minor Subdivision (Lot Split, Combination or Replat):
 - A. Residential: \$100.00, plus \$15.00 per lot.
 - B. Non-Residential: \$125.00, plus \$15.00 per lot.
19. Parking Requirement Non-Compliance: \$5.00 per parking space per month.
20. Plat Review Fee (public improvements): Applicant will be billed at the published rate charged by the Village Engineer pursuant to contract and shall be paid prior to the issuance of any permit.
21. Street Tree Permit Fee (Waterford Place Subdivision): \$500.00

SCHEDULE C

Bulk Water Rate

1. \$5.50/1,000 gallons (2021-047)

Water Utility Fees:

1. Disconnect utility service: \$25.00
2. Reconnect utility service: \$25.00
3. Water meter purchase: \$ 325.00 (5/8" x 3/4" meter) Larger meters will be quoted.
4. Late fee for past due bills: 10% of outstanding balance
5. Meter installation fee: \$150.00
6. Water line inspection fee: \$150.00
7. Replacement lid for water meter pit: \$50.00

Water Connection Fee (Ordinance 2018-035):

1. Size of Meter Connection	Fee
5/8"	\$4,300
3/4"	\$8,000
1"	\$16,000
1.5"	\$28,000
2"	\$58,000
3"	\$74,000
4"	\$104,000
6"	\$116,000
8"	\$208,000

Connections for the Fire Service will be metered in a vault or pit and will be metered to the diameter of the pipe. All costs for the fire service connection will be the responsibility of the property owner. (Ordinance 2018-040)

Inside the Corporation

1. Monthly water capital surcharge: \$10.00
2. Monthly water improvement charge: \$1.88
3. Commodity charge: \$3.77/1,000 gallons (2021-047)
\$3.95/1,000 gallons effective 1/1/2023
\$4.14/1,000 gallons effective 1/1/2024

Corporation Limits:

1. Monthly water capital surcharge: \$10.00
2. Monthly water improvement charge: \$1.88
3. Commodity charge: \$4.61/1,000 gallons (2021 -047)
\$4.84/1,000 gallons effective 1/1/2023
\$5.08/1,000 gallons effective 1/1/2024

Water Tower Fee for all new connections:

1. \$1,500.00 per connection

Trash and Yard Waste Disposal Service:

1. \$18.50. per month (includes one toter) effective June 17, 2022. (2022-021)
\$19.50 per month (includes one toter) effective June 17, 2023. (2022-021)
\$20.15 per month (includes one toter) effective June 17, 2024. (2022-021)
2. Additional trash toter: \$3.00 per month

Temporary Ban on Water Usage Violation:

1. \$100.00 per violation

Water Meter Jumper Violation:

1. \$500.00 per violation

Street Light Utility:

1. \$ 2.40 per month per property individual business or residence (2022-011)

Storm Sewer:

1. \$6.00 per month per customer (2018-034)

Water Capital Surcharge:

1. \$10.00 per month per customer

Water Improvement:

1. \$1.88 per month per customer

SCHEDULE D

Fire Service Availability Fee – Monthly (Ordinance 2019-015):

1" connection	\$5.00
2" connection	\$20.00
3" connection	\$45.00
4" connection	\$80.00
6" connection	\$180.00
8" connection	\$320.00
Public fire hydrant	\$3.50
Private fire hydrant	\$5.50

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Council Report

May 16, 2022

Chief Copeland

Manager

- I spoke with Tammy Campbell, ODOT District #8 Director about the traffic signal at SR42 and North Street. She is coordinating a meeting for me to meet with Scott Brown, ODOT Local Administrator and Breanna Hetzal, ODOT Regional Safety Engineer to identify the next steps for a traffic signal. As a part of the OKI Region, we will review the steps and needs to meet the Federal Highway Administration requirements. I will contact Choice One as our engineer for this project. There are a few potential grants available. In addition, we have applied for a few funding programs that are still pending.
- I spoke with Nick Selhorst and Jacob Burke from Choice One Engineering about the 2023 OPWC grant application and our plans for the 2024 OPWC grant pre-application. They were advised that we are wanting to do both the Third Street and lower half of Franklin Road waterline replacement and repaving project in 2023 if the grants are awarded. This is a \$790,100.00 commitment, which \$400,000.00 is a 2022 year capital improvement carryover and an additional \$400,000.00 is from the 2023 capital improvement project. The total cost of the Franklin Road project is \$1,081,500.00. The Village will pay \$443,000.00 and the remaining \$638,500.00 is state funded OPWC grant money. The total cost of the Third Street project is \$846,600.00. The Village will pay \$347,100.00 and the remaining \$499,500.00 is state funded OPWC grant money. The total cost for both locations is \$1,928,100.00. If the Village scores high enough in the Ohio Public Works application process the Village will be awarded a total of \$1,138,000.00 and the Village contribution for both streets is \$790,100.00. I have already started the preapplication process for the 2024 OPWC grant. We will be seeking grant money assistance for waterline replacement and repaving of the remainder of Franklin Road.
- I contacted Choice One Engineering in regards to a few streets that were paved last year. We identified areas on Miami Street and Edwards Road that have some issues. We did reach out to Jay Smith and he is going to investigate it and get back with me. In addition, I had Choice One examine the areas in question and they're sending Smith Corp a documented letter to get this issue resolved.

- The garage doors for the cold barn have been completed. They are working well and made it a lot better for ingress and egress of the facility. I have included photos, as well as a picture of the other street facility. This is so you better understand a future goal to get the barns matching in color.



- I spoke with Devon Hall from Brown Paving and Construction about a few issues with the paving job they did on Adamsmoor. We set up a meeting on May 16th at 10am with Vic, so I can point out a few locations in need of repair before the one-year warranty expires.



- Strawser Construction has scheduled Wilkerson Lane from Main Street to the Lemay property gate, South Main Street from Wilkerson to SR73, Marvins Lane from Miami to Mill Street, and East and West Ellis Drive to be micro-surfaced beginning late June to mid-July. Kyle Stricker of Strawser Construction advised that it would cost \$42,891.00 to do all the streets listed above. We will also be looking into other locations throughout the Village.
- I want to thank Mr. Edwards and the Wayne Township Trustees for participating in the Village OPWC application for the waterline replacement and repaving of Third Street and part of Franklin Road. Their part in the cooperative agreement will pay for fire hydrant replacements in this project. A copy of the ordinance and signed agreement have been included for your review.

- The material bins at the Village Maintenance facility have been completed and stocked with material inventory used to repair water breaks and property restoration. (304 stone, #57 stone, #8 stone, #2 stone and topsoil)



- The Maintenance Department (Brian and Greg) cleaned the gutters and down spouts at the Government Center. In addition, they hung all the American flags on Main Street in preparation for Memorial Day.



- Mayor Isaacs performed a wedding ceremony for Steve and Tiffany Walker. The wedding was done on May 3rd at the Village Government Center.
- Brian and Greg from the Maintenance Department cleaned up the rear campus lot and took some scrap metal to River Metals recycling. They received a check in the amount of \$138.60 that was turned over to the finance director and put into the general fund.
- On June 6th we will be touring all of the Village Government facilities in place of the Public Works meeting. I will use the command vehicle to transport public officials only. We will visit the maintenance campus, well fields and disinfectant facility, water hauler distribution building and towers.

Police

- I have provided the April dispatched calls for service for your review and if you have any questions or concerns, please feel free to contact me at your earliest convenience.
- The Mayor's Court report has been included for your review. If you have any questions or concerns, please feel free to contact me or Ashley.
- I attended the Annual Ohio State Inservice Chiefs of Police Conference from May 8-10 in Columbus, Ohio. I have provided a few photos of the training for your review.



- Judge Loxley and Judge Tepe had an appreciation breakfast meeting on May 4th at the Lebanon YMCA. This is in support of the Veteran's Court and the impact it has had since the beginning.



- The County Annual Police Memorial Service in conjunction with National Police Week at 406 Justice Drive Lebanon, Ohio was held on May 12th at 10am. I have provided photos for your review and I want to thank Mayor Isaacs and Councilwoman Dedden for attending the ceremony and showing support for the police memorial service paying tribute to officers that have lost their lives in the line of duty.



- We participated in the annual drug take-back program and collected 48.5 lbs. of prescription drugs that have been turned over to the DEA (Drug Enforcement Agency). A copy of the receipt has been included with the report.
- Mayor Isaacs and I will be attending Lt. Bledsoe's Supervisor Training and Education Program (STEP) graduation hosted by OPOTA in Columbus, Ohio on May 18th.

ORDINANCE NO. 2022-012

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH WAYNE TOWNSHIP RELATED TO THE THIRD STREET WATER MAIN REPLACEMENT AND STREET RESURFACING PROJECT

WHEREAS, the Village of Waynesville is planning to make capital improvements for the 3rd Street Water Main Replacement and Street Resurfacing project; and

WHEREAS, the Village of Waynesville and Wayne Township desire to enter into a cooperative agreement to submit an application to the Ohio Public Works Commission related to the allocation of the local share of the total project cost and other related matters.

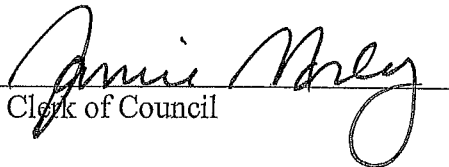
NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, 5 members elected thereto concurring:

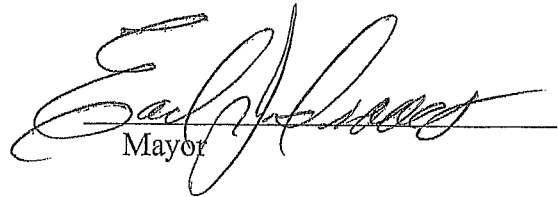
Section 1. That the Village Manager is hereby authorized to enter into a cooperative agreement with Wayne Township related to the Third Street Water Main Replacement and Street Resurfacing Project substantially in the form of the agreement attached hereto as Exhibit A.

Section 2. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this 18th day of April, 2022.

Attest:


Clerk of Council


Mayor

3rd STREET COOPERATIVE AGREEMENT

Village of Waynesville Ordinance # 2022-012
Wayne Township Resolution # 2022-027

Date April 18, 2022
Date May 3, 2022

The Village of Waynesville and Wayne Township enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the 3rd Street Water Main Replacement and Street Resurfacing project.

The Village of Waynesville will provide funds equal to 38.05% percent of the total project cost. Such funds will come from [Water Capital Improvement 570-539-300-000]

Wayne Township will provide funds equal to 2.95% percent of the total project cost, up to a maximum of \$25,000. Such funds will come from [insert name of account / fund].

The OPWC grant shall cover 59% of the project costs.

Wayne Township authorizes the Village of Waynesville to serve as lead applicant and to sign all necessary documents.

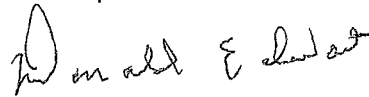
The Village of Waynesville agrees to pay its 38.05% of the cost as invoices are due .

Wayne Township agrees to reimburse the Village of Waynesville its 2.95% of the cost within forty-five (45) days after receiving an invoice from the Village of Waynesville.

Signatures for Village of Waynesville



Signatures for Wayne Township



ORDINANCE NO. 2022-013

AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A COOPERATIVE AGREEMENT WITH WAYNE TOWNSHIP RELATED TO THE FRANKLIN STREET WATER MAIN AND STREET IMPROVEMENTS, PHASE 1 PROJECT

WHEREAS, the Village of Waynesville is planning to make capital improvements for the Franklin Street Water Main and Street Improvements, Phase 1 project; and

WHEREAS, the Village of Waynesville and Wayne Township desire to enter into a cooperative agreement to submit an application to the Ohio Public Works Commission related to the allocation of the local share of the total project cost and other related matters.

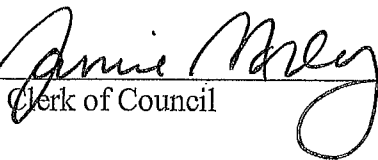
NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Waynesville, 5 members elected thereto concurring:

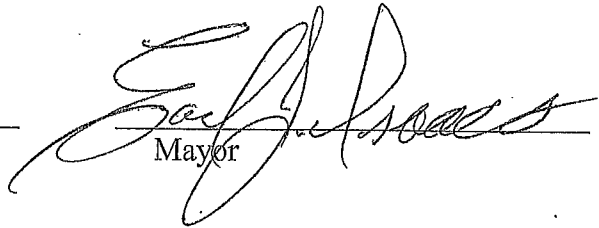
Section 1. That the Village Manager is hereby authorized to enter into a cooperative agreement with Wayne Township related to the Franklin Street Water Main and Street Improvements, Phase 1 Project substantially in the form of the agreement attached hereto as Exhibit A.

Section 2. That this Ordinance shall be effective from and after the earliest period allowed by law.

Adopted this 18th day of April, 2022.

Attest:


Clerk of Council


Mayor

FRANKLIN STREET COOPERATIVE AGREEMENT

Village of Waynesville Ordinance #2022-013
Wayne Township Resolution # 2022-30

Date April 18, 2022
Date May 3, 2022

The Village of Waynesville and Wayne Township enter into a cooperation agreement to submit an application to the Ohio Public Works Commission for the Franklin Street Water Main and Street Improvements, Phase 1 project.

The Village of Waynesville will provide funds equal to 38.7% percent of the total project cost. Such funds will come from [Water Capital Improvement 570-539-300-000 and Storm Sewer Utility 5901-800-500-8000].

Wayne Township will provide funds equal to 2.3% percent of the total project cost, up to a maximum of \$25,000. Such funds will come from [insert name of account / fund].

The OPWC grant shall cover 59% of the project costs.

Wayne Township authorizes the Village of Waynesville to serve as the lead applicant and to sign all necessary documents.

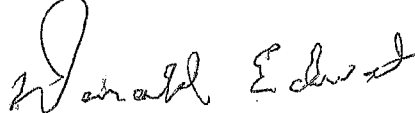
The Village of Waynesville agrees to pay its 38.7% of the cost as invoices are due.

Wayne Township agrees to reimburse the Village of Waynesville its 2.3% of the cost within forty-five (45) days after receiving an invoice from the Village of Waynesville.

Signatures for Village of Waynesville



Signatures for Wayne Township



River Metals Recycling LLC

Xenia Facility

840 Jasper Rd.

Xenia, OH 45385

(937) 372-3533

Village of Waynesville

Date: 04/18/22

Check No: 90023880

TICKET#	SHP DATE	COMMODITY	GROSS	TARE	NET	VEHICLE ID	PRICE UM	FRT EXT	TOTAL AMT
TSWTL5	04/18/22	Sheet Iron	12640	11380	1260	wayne	220.0000 NT	0.00	138.60

VENDOR VILL29 TOTALS (Pounds):

1260

TOTAL DUE: \$

138.60

TO VERIFY AUTHENTICITY, SEE REVERSE SIDE FOR DESCRIPTION OF THE 11 SECURITY FEATURES

River Metals Recycling LLC

Xenia Facility

840 Jasper Rd.

Xenia, OH 45385

(937) 372-3533

DATE

04/18/22

No. 90023880

56-503

422

VOID AFTER 90 DAYS

usbank

usbank.com

Miamisburg, Ohio

CHECK AMOUNT

\$\$\$138.60**

PAY EXACTLY *****138 DOLLARS AND 60 CENTS

TO THE ORDER OF

Village of Waynesville
1400 Lytle Rd
Waynesville, OH 45068

REQUIRES TWO MANUAL SIGNATURES OVER 10,000

Sonya Hanson
AUTHORIZED SIGNATURE

CALLS FOR SERVICE

From Date: 4/1/2022 12:00:00am

To Date: 4/30/2022 11:59:59pm

Type Description	Count
911 Hangup	6
Alarm - Business	2
Animal Complaint	3
Business Check	139
Citizen Assist	1
Civil Process	4
Criminal Damaging	2
Disorderly Conduct/Intox. Subj.	3
Domestic Violence - Physical	2
Domestic Violence - Verbal	5
Escort	1
Extra Patrol	142
Fire - Fire Alarm	1
Fire - Gas Leak/Odor	1
Follow Up Investigation	4
Fraud/Deception	3
Juvenile Complaint	1
Lock Out	5
Medical	16
Mental Disorder	6
Noise Complaint	2
Notification Only	3
Open Door/Window	1
Parking Complaint	4
Phone Call	14
Prisoner Transport	1
Repo	1
Road Hazard./Disabled Vehicle	6
Special Detail	1
Suspicious Circumstances	2
Suspicious Person	5
Suspicious Vehicle	3
Theft	1
Traffic Crash Non Injury	4
Traffic Crash w/ Injuries	2
Traffic Offense w/ Weapon	2
Traffic Stop	62
Unknown Nature	1
Vacation House Check	25
Warrant Confirmation	2
Well Being Check	3
TOTAL	492

Monthly Mayor's Court Report

WAYNESVILLE MAYOR'S COURT
Cash Flow for April 2022

Page : 1
Report Date : 05/03/2022
Report Time : 07:55:10

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
COMPUTER FUND	\$486.00	\$2,088.00	\$1,592.00
LOCAL COSTS	\$2,058.00	\$8,969.00	\$6,799.00
Additional Costs	\$0.00	\$0.00	\$39.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$5,215.00	\$22,397.35	\$19,250.50
Fees			
Fees	\$150.00	\$1,095.55	\$834.50
Bond Forfeits			
Bond Forfeits	\$0.00	\$390.00	\$0.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$7,909.00	\$34,939.90	\$28,515.00
State Revenue From:			
Court Costs			
VICTIMS OF CRIME	\$491.20	\$2,079.20	\$1,575.00
DRUG LAW ENFORCEMENT FUND	\$182.00	\$780.50	\$570.50
INDIGENT DEFENSE SUPPORT FUND	\$1,340.00	\$5,745.00	\$4,305.00
Fees			
Fees	\$0.00	\$30.00	\$0.00
Total to State:	\$2,013.20	\$8,634.70	\$6,450.50
Other Revenue From:			
Court Costs			
INDIGENT DRIVER ALC TREATMENT FUND	\$78.00	\$334.50	\$244.50
Restitution			
Restitution	\$0.00	\$0.00	\$85.00
Total to Other:	\$78.00	\$334.50	\$329.50
TOTAL REVENUE *	\$10,000.20	\$43,909.10	\$35,295.00
*Includes credit card receipts of	\$3,290.00	\$15,466.00	\$13,794.00

END OF REPORT

RECEIPT FOR CASH OR OTHER ITEMS

TO: (Name, Title, Address (including ZIP CODE), if applicable) NTBI Participant <u>Waynesville PD</u>		CASE NO. GFK2-22-9459	G-DEP
FROM CLAIMANT (IMPREST ONLY): NAME GROUP		FILE TITLE National Take Back Initiative	
		DATE <u>22-20-50</u>	
DIVISION/DISTRICT OFFICE Detroit Field Division/ Dayton Resident Office		CS NUMBER CALENDAR YEAR CAP LIFETIME CAP	

EXTENSION APPROVAL	APPROVER	Title (and printed name/date if not signed digitally)
DATE EXTENDED THROUGH:		

I hereby acknowledge receipt of the following described cash or other item(s), which was given into my custody by the above named individual.

AMOUNT or QUANTITY	DESCRIPTION OF ITEM(S)	PURPOSE (If Applicable)
<u>1</u> # boxes	Total Weight: <u>48.5</u> lbs	Pharmaceutical drug take back
<u>1.</u>	<u>48.5</u>	
<i>Nothing Further</i>		

First Level Approver	Title (and printed name/ date if not signed digitally)
Second Level Approver, if any	Title (and printed name/ date if not signed digitally)
Third Level Approver, if any	Title (and printed name/ date if not signed digitally)
Additional Approver, if any	Title (and printed name/ date if not signed digitally)

RECEIVED BY (Signature) 	NAME, TITLE and DATE David Ashley, Special Agent
WITNESSED BY (Signature) 	NAME, TITLE and DATE DEA Personnel <u>Hilderbran, Josh A/GS</u> <u>05/02/22</u>

Email Form

FINANCE COMMITTEE MEETING

DRAFT

April 21, 2022 @ 5:00 p.m.

Members present: Joette Dedden, Connie Miller, Troy Lauffer

Staff Present: Kitty Crockett, Finance Director; Jamie Morley, Clerk to Council

Guests Present: Chris Colvin

1. Mrs. Miller made a motion to approve the Finance Committee minutes as corrected for March 24, 2022 and was seconded by Ms. Dedden.
3 Yeas
2. Ms. Crockett stated that everything balanced for the month of March and the Village received \$3,100 in interest on the CD that had recently matured.
3. At this time, the Committee discussed trash rates. Rumpke recently raised the rates they charge the Village. Currently, the Village bills the residents \$16.59, and Rumpke raised the rate to \$18.25. Ms. Morley stated that last year the Village billed approximately \$.50 more than what Rumpke billed the Village. Ms. Morley explained the extra charge is to account for other services that Rumpke performs and charges the Village such as collecting trash from the Main Street receptacles and delinquent accounts. Ms. Morley stated that in January 2022 the Village billed the residents, \$18,560.77, and the Rumpke bill was \$18,326.89 – this was before the Rumpke price increase. For 2021 the Village collected about 4K more than was paid to Rumpke and there was about a 75K cushion, but if the Village does not raise the rates, that will disappear quickly. Mr. Lauffer asked how big of a cushion is needed by the Village. Without increasing the trash rates, the Village will lose money. It was stated that the money in the trash fund can only be used for trash and cannot be used for other funds. Mrs. Miller summarized that if the Village does not raise the rates, the Village would be about 24K in the hole for a year.
 - Mrs. Miller said she felt that whatever Rumpke raises the price to, then that is the minimum the Village should raise the fee to the customer. Rumpke is currently charging the Village \$15.97 and it is going up to \$18.25 for 2022 an increase of \$2.28. Mr. Lauffer was questioning why the Village should charge more than what Rumpke charges the Village if there is a large cushion. Ms. Crockett and Ms. Morley stated that the Village should have enough saved up to be able to pay for three months. In 2020 there was 68K leftover. In the past, the Committee has recommended trash rates for three years, the life of the contract.

- Ms. Dedden made a motion to have an ordinance presented to Council to set the trash rates as follows:

\$18.50 effective June 17, 2022

\$19.50 effective June 17, 2023

\$20.15 effective June 17, 2024

This motion was seconded by Mrs. Miller.

3 Yeas

4. Ms. Morley presented the Committee with the updated water spreadsheet. The Committee discussed the difference between water rates, water capital, and water improvement. Ms. Crockett explained water rate fees are used for day-to-day operations, such as labor, chlorine, and materials. Water capital is used for capital improvement projects, such as the OPWC, purchasing generators, and the meter changeout program. The water improvement is used to pay on the two loans that the Village took out for the water tower and wellfield improvement. Ms. Crockett stated that she researched it and the Village cannot pay off the loans early without a penalty. She said the water tower loan has 115K left and will be paid off in 2025. The wellfield loan has 86K left and will be paid off in 2029.
5. Ms. Dedden stated that she attended the Wayne Township meeting and they agreed to a cooperative agreement with the Village for both OPWC projects for up to 25K.
6. All were in favor to adjourn at 5:47 PM.